



Clayton County Public Schools

New Student Online Registration Checklist

2020-2021 School Year

	Required Registration Documents	Check
1.	Proof of Residency	
2.	Proof of Age	
3.	Immunization	
4.	Certificate of Ear, Eye, Dental	
5.	Social Security Card - A parent/guardian who objects to the incorporation of the social security number into the school records of a child may have the requirement waived by signing a statement objecting to the requirement. - O.C.G.A 20-2-150	
6.	Parent/Guardian Identification	
7.	Kinship Caregiver Form	
6.	Transcript (8-12)	
7.	Report Card with Grade Placement (k-7)	
7.	Disciplinary Transcript (7-12)	

Examples of Proof of Age and Proof of Residency

Proof of Age (Examples)	Proof of Residency (Examples)
Birth Certificate Valid Passport documenting the student's date of entry into the U.S. Military ID Baptismal Record Adoption Record Official Transcript Student's Valid Driver's License	Current lease/rental agreement Current home purchase agreement/Deed Current mortgage statement Current utility bill (water, gas, electricity, cable/satellite or telephone bills)

How to Order a Birth Certificate in the state of Georgia

Parents registering new students for school can now order Georgia birth certificates online directly from the State of Georgia. The Georgia Technology Authority partnering with the Georgia Department of Public Health provides Request Official Vital Event Records (ROVER), making it convenient to order certificates directly from the State of Georgia. Save the time of mailing in forms, and the effort of driving to a physical location. You can use ROVER to order from the comfort of your home, office, or anywhere you have access to the internet. All requests incur a \$25 search fee and, an \$8 processing fee. Each additional copy of a certificate ordered at the same time is \$5, and expedited processing and shipping is an additional \$10. Only authorized requestors may receive an official certificate, and all orders require a faxed proof of identification before they will be fulfilled.

Learn more about ordering through ROVER at rover.ga.gov, and please take a moment to read the frequently asked questions.